

SOLE SOURCE NOTICE AND DETERMINATION FORM

A sole source *determination* is not effective until the *sole source notice* has been posted for thirty (30) calendar days without challenge.

I. Name of Entity: **City of Bloomfield**
Chief Procurement Officer: **Dustie Sheets**
Telephone Number: **505-333-7820**
Email Address: **dsheets@bloomfieldnm.gov**

II. Name of prospective Contractor: **JCH (James Cooke and Hobson, Inc.)**

Address of prospective Contractor: **4210 Hawkins Street NE, Albuquerque, NM 87109**
Contact Name: **Jonathan Polasek**
Contact Telephone Number: **505-344-7100**
Contact Email Address: **jonathan.polasek@jchinc.com**
Amount of prospective contract before tax: **\$78,217.00**
Term of prospective contract: **N/A**

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the prospective contract:

JCH will supply:

- 1. Flygt Pump Model NP 3085.070-454 as specified in plant drawings.**
- 2. Flygt Mixer Model SR-4320 SR2x2.5 3/29 FM as specified in plant drawings.**
- 3. Lot of Flygt Model SR-4320 SR2X1.4 3/41 Hub and Propeller Parts to alter #2 above to fulfill role as Digester Mixer as specified in plant drawings.**

IV. Provide an explanation of the criteria developed and specified by the entity as necessary to perform and/or fulfill the contract and upon which the entity reviewed available sources. (Do not use "technical jargon;" use plain English. Do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

Equipment is specifically called for in Plant Build Specifications and is an exact replacement. Not until the completion of equipment warranties shall other equipment be utilized than that which was specified by XYLEM (the equipment supplier).

V. Provide a detailed, sufficient explanation of the reasons, qualifications, proprietary rights or unique capabilities of the prospective contractor that makes the prospective contractor *the one source* capable of providing the required professional service, service, construction or item(s) of tangible personal property. (Please do not state the source is the "best" source or the "least costly" source. Those factors do not justify a "sole source.")

Flygt equipment is solely provided by JCH/ James, Cooke & Hobson Inc. as per

a provided company letter from Flygt.

- VI. Provide a detailed, sufficient explanation of how the professional service, service, construction or item(s) of tangible personal property is/are ***unique and how this uniqueness is substantially related to the intended purpose of the contract.***

**Flygt Equipment is what is specifically called for in the application used.
Deviation from Flygt Equipment should not occur during warranty periods.**

- VII. Explain why other similar professional services, services, construction or item(s) of tangible personal property ***cannot*** meet the intended purpose of the contract.

Flygt Equipment is the specified equipment as supplied by manufacturer.

- VIII. Provide a narrative description of the entity's due diligence in determining the basis for the procurement, including procedures used by the entity to conduct a review of available sources such as researching trade publications, industry newsletters and the internet; reviewing telephone books and other advertisements; contacting similar service providers; and reviewing the State Purchasing Agent's vendor list. Include a list of businesses contacted (***do not state that no other businesses were contacted***), date of contact, method of contact (telephone, mail, e-mail, other), and documentation demonstrating an explanation of why those businesses could not or would not, under any circumstances, perform the contract; or an explanation of why the agency has determined that no businesses other than the prospective contractor can perform the contract.

Flygt, Sanitaire, and YSI are sub-companies of XYLEM. Our new facility is a Sanitaire system supplied with Flygt equipment. JCH is the sole source provider in our region for Flygt equipment.

Certified by:

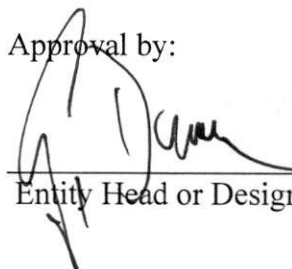
Date: 4-17-2024



Chief Procurement Officer

Approval by:

Date: 4-17-2024



Entity Head or Designee