



# City of Bloomfield

## MEETING MINUTES

January 8, 2024

The Regular Meeting of the Bloomfield City Council was held at 6 p.m. in the Council Chambers at 915 N. First Street, Bloomfield, NM. The meeting was in full conformity with the laws and rules of the Municipality.

In attendance were Mayor Cynthia Atencio, Councilor Scott Eckstein, Councilor Tony Herrera, and via zoom were Councilor Kelly Burkholder, and Councilor John Mohler.

Also present were City Manager George Duncan, City Attorney Ryan Lane, City Clerk Crystal Martinez, Finance Director Kimberly Simpson, Project Coordinator Prudence Brady, City Engineer Lee Evans, Police Chief Phillip Francisco, and Fire Chief David Vega.

**1. CALL TO ORDER:**

*Mayor Atencio called the meeting to order at 6:07 pm.*

**2. INVOCATION & PLEDGE OF ALLEGIANCE:**

*City Manager Duncan offered the invocation and pledge of allegiance.*

**3. APPROVAL OF AGENDA:**

*Councilor Herrera moved to approve the agenda. Councilor Eckstein seconded. Approval was unanimous.*

**4. PRESENTATION: Four Corners Economic Development – Scott Bird**

**Scott Bird**

*Scott Bird with Four Corners Economic Development provided council with a presentation and answered questions.*

**5. APPOINTMENT: Councilor Scott Eckstein as the City of Bloomfield Representative to the San Juan Water Commission**

*Councilor Herrera moved to approve. Councilor Burkholder seconded. Approval was unanimous.*

**6. CONSENT AGENDA:**

*Councilor Burkholder moved to approve the consent agenda. Councilor Eckstein seconded. Approval was unanimous.*

**A. Approve Council Meeting Minutes from December 11, 2023**

**B. Approve Resolution 2024-01 Open Meeting Act 2024**

**7. NEW BUSINESS:**

- A. Discussion Accounts Payable - Finance Director Kimberly Simpson**  
*Discussions were held and questions answered regarding accounts payable.*
- B. Discussion GRT Update - Finance Director Kimberly Simpson**  
*Discussions were held and questions answered regarding GRT.*
- C. Discussion MVD Update – Finance Director Kimberly Simpson**  
*Discussions were held and questions answered regarding MVD Fees update.*
- D. Discussion and Possible Action to Approve Destruction of Public Records– City Clerk Crystal L Martinez**  
*Councilor Herrera moved to approve. Councilor Eckstein seconded. Approval was unanimous.*
- E. Discussion and Possible Action to Accept Agreement 22-G2444-12 with the Department of Finance and Administration for the Installation of an Infant Surrender Safety Device – Project Coordinator Prudence Brady**  
*Councilor Eckstein moved to approve. Councilor Herrera seconded. Approval was unanimous.*
- F. Discussion and Possible Action to Approve Resolution 2024-02 a Resolution Regarding the Installation of an Infant Surrender Safety Device Per the Safe Haven for Infants Act – Project Coordinator Prudence Brady**  
*Councilor Burkholder moved to approve. Councilor Herrera seconded. Approval was unanimous.*
- G. Discussion and Possible Action to Make a Sole-Source Award to WesTech Engineering, LLC, for the Upgrade of the Trident HS-2100A Treatment Units in the Amount of \$180,000 plus GRT – Project Coordinator Prudence Brady**  
*Councilor Herrera moved to approve. Councilor Eckstein seconded. Approval was unanimous.*

**8. PUBLIC INPUT (Limited to five [5] minutes per person):**

**A. Comments from the Public**

*Louie Aaron made comments regarding Ordinance 476, businesses, and zoning.*

**B. Comments from Department Heads and/or Council**

*City Manager Duncan made comments regarding Republic Services. JC Velasquez with Republic Services stood and made comments and answered questions regarding trash pick up services.*

*Chief Vega provided an update on fire service calls.*

*Chief Francisco made comments regarding neighborhood watch.*

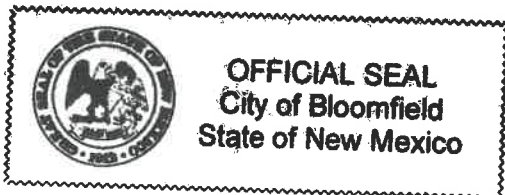
*Mayor Atencio read a thank you letter from the Bloomfield Irrigation District.*

**9. UNFINISHED BUSINESS**

**A. *None***

**10. ADJOURNMENT:**

*Mayor Atencio called for a motion to adjourn the meeting at 7:32 pm. Councilor Eckstein moved to approve. Councilor Herrera seconded. Approval was unanimous.*



*Cynthia Atencio*

*Cynthia Atencio, Mayor*

**ATTEST:**

*Crystal L. Martinez*

*Crystal L Martinez, City Clerk*